



CIRCULAR



Title:	Member Injury Reporting Procedure
Document ID:	156.09.20
Department:	Compliance
Audience:	All SLSQ Clubs, All SLSQ Branches, SLSQ Manager/Regional Managers, SLSQ Officers & Advisors
Summary:	Current procedure on reporting Member Injuries
Date:	29 September 2020

At Surf Life Saving Queensland - the health and wellbeing of our members is our number one priority.

Under sections 133 and 133A of the *Workers' Compensation and Rehabilitation Act 2003* (Qld) SLSQ is required to lodge an injury notification with WorkCover Queensland for each member injury.

As a result of these changes, SLSQ has updated the procedure for reporting member injuries. The attached procedure outlines the information and necessary steps as it relates to this matter.

Clubs and Branches are asked to ensure that all essential personnel are aware of this procedure for the coming season and have the necessary information and resources to report injuries.